

Privacy statement applicants

Purposes

Personal data that Aeon Plaza Hotels and affiliates receives from applicants will only be used for the recruitment & selection process (both open applications and applications for an open vacancy within Aeon Plaza Hotels).

Data of the applicant

Aeon Plaza Hotels receives and processes the data of applicants, which are obtained in the following ways:

- Via job websites where the vacancies of Aeon Plaza Hotels and affiliated companies are listed;
- Through recruitment & selection and recruitment agencies;
- Received directly from the applicant by email;
- Received directly from the applicant by telephone;
- Received directly from the applicant through personal contact
- By means of the Aeon Plaza Hotels (online) application form, completed by the applicant.

Some details are; name, address, date of birth, gender, language, email, telephone number, education of the applicant (training, courses, etc.), employment history (former employers, references, etc.).

The data of the applicant that Aeon Plaza Hotels collects and processes are adequate, relevant and not superfluous for the specific purposes for which they are collected and processed. Aeon Plaza Hotels does not collect or process any sensitive information about applicants, such as race, religion, health, etc. If an applicant provides Aeon Plaza Hotels with sensitive personal information unsolicited, the applicant authorizes Aeon Plaza Hotels to use it for recruitment purposes. Aeon Plaza Hotels does not sell or trade applicant data to any third party.

Data retention

Aeon Plaza Hotels stores the data of applicants during the recruitment & selection procedure. After the recruitment & selection procedure has ended, Aeon Plaza Hotels will delete the data of applicants within one month after the recruitment & selection procedure has ended. Aeon Plaza Hotels can store the data of applicants, always after having explicitly requested permission from the applicant, for a maximum of 1 year after the end of the recruitment & selection procedure, if there is a 'business need', such as storing a CV of an applicant in case a suitable vacancy arises in the future.

Security

Aeon Plaza Hotels uses a number of technical, physical and organizational security measures to ensure the integrity, accessibility and confidentiality of applicant data and to protect it from unauthorized access, misuse, alteration, unlawful or accidental destruction and/or loss. Only employees of Aeon Plaza Hotels and affiliates involved in the recruitment & selection process have access to applicant data. Aeon Plaza Hotels obliges employees involved in the recruitment & selection process to treat the applicant's data confidentially and to respect the applicant's privacy. Third parties that process applicant data on behalf of Aeon Plaza Hotels are also expected to take adequate security measures.



Rights of the applicants

The applicant has the following rights with regard to his or her personal data:

- Viewing his or her personal data stored by Aeon Plaza Hotels;
- Correcting his or her personal data. This includes: supplementing, deleting, blocking or otherwise ensuring that the applicant's data is no longer used.

If applicants wish to make use of one of the above rights, they can contact the Human Resources department of Aeon Plaza Hotels by email: hr@aeonplazahotels.com